For Merit Announcements, eligibility is limited to personnel currently assigned to the 148th Fighter Wing, Minnesota Air National Guard who are serving permanent Active Guard/Reserve (AGR) tours. Members must remain in the position to which initially assigned for a minimum of 24 months. Waivers may be approved in exceptional circumstances by TAG.

WHO MAY APPLY:

POSITION TITLE: Supervisory Architect/Engineer

DUTY LOCATION: 148TH Fighter Wing, Civil Engineer Squadron, Duluth, MN

SELECTING OFFICIAL: Lt Col Curtis Grayson Comm: 218-788-7202 or DSN: 825-7202

RANK/GRADE: Lt Col/O-5

AFSC: 32EX

At this time, the rank of Lt Col/O-5 may not be available based on control grade availability. Future promotion Lt Col/O-5 is possible without further competition. Higher grades may apply; however, may need to take a reduction in rank if selected. The military grade of the supervisor must equal or exceed the grade of personnel supervised. For Merit Announcements, eligibility is limited to personnel currently assigned to the 148TH Fighter Wing, Minnesota Air National Guard who are serving permanent Active Guard/Reserve (AGR) tours. Members must remain in the position to which initially assigned for a minimum of 24 months. Waivers may be approved in exceptional circumstances by TAG.

REMARKS: PCS Funding is Available. This position is also bid as Indef Technician ANG 20-352. Selected applicant’s start date is contingent upon current incumbent vacating the position.

DUTIES AND RESPONSIBILITIES: This position is located in the ANG Base Engineering Division. Serves as the ANG Base Architect/Engineer and, as such, plans, directs, supervises and develops all architect/engineering and personnel management activities in the broad areas outlined below regardless of source of funds or methods of accomplishment. Manages all Air Force real property, utilities, and custodial, sanitation, and entomological services. Provides for and manages the maintenance and repair of plant facilities and equipment; fire protection and inspection; recovery from damage to facilities from any cause including decontamination from a chemical, biological, and nuclear incident or direct terrorist and conventional attacks; natural disaster preparedness actions: reporting through the Air Force Operational Reporting System (AIM 55-11) installation damage, and the assistance and funding required to recover the ANG Base. An additional purpose of the position is to provide supervision and management of engineering, services, disaster preparedness and readiness (weapons of mass destruction, chemical, biological and nuclear defense), explosive ordnance disposal (EOD) (where applicable) and crash-fire-rescue (CFR) for the ANG installation including tenant organizations. Supervises, through subordinate supervisors, a sizable work force of professional engineers, architects and highly skilled supervisory and non-supervisory personnel having divergent occupational specialties and representing a wide range of grades. This position requires military membership. It is designated for National Guard officer incumbency only. The incumbent provides supervision, subordinate guidance and team leadership to Non-Dual Status and Dual Status employees. Incumbent performs long term planning and organizational development necessary to accomplish architecture and engineering functions for programs essential to state Air National Guard daily operations, training, and readiness missions. Fosters an environment conducive to teaming among service providers and customers to meet state Air National Guard requirements. Plans and organizes facility planning and public works architect and engineering activities and ANG Base-wide responses to natural disasters, terrorist attacks and fire response services in accordance with USAF directed concept of operations. Reviews mission change documents, program guides, regulations and directives, an determines engineering requirements for the construction, alteration, modification, repair and maintenance of all buildings, hangars, nose docks, shops, utility plants, ramp areas, roads and grounds, etc. to provide the installation with the capability for accomplishing the unit mission, (i.e., provide for the training of a Group/Wing to achieve combat readiness). Serves as advisor and sole recommending agent to the Commander, and a variety of inter-governmental regulatory agencies on all activities within the scope of the assigned functions. Plans, organizes, and directs the development and implementation of policies and procedures to secure maximum efficiency and economy in total operations, sound organizational structure, and maximum utilization of skills within legal, regulatory and professional engineering requirements established by ANG Base regulations, building, life safety and environmental codes, higher echelon, and funds limitations. Consults and gains consensus approval with ANG Engineering Directorate and Engineering Divisions, selected civilian professional engineers, and/or the Navy Facilities Engineering/Corps of Engineers (COE) offices for higher echelon-approved projects under the Military Construction Program and Real Property Maintenance Program and the requirements pertinent thereto. Directs and assures submissions of detailed specifications and related engineering and cost data to the ANG Base Contracting Officer or to the United States Property and Fiscal Officer on capabilities required of contractors and related essential data pertaining to ANG Base let and Base administered contracts. Provides technical instructions and information on engineering and other technical requirements and assigns phases of projects to subordinate engineers, engineering technicians, and draftsmen. Establishes technical engineering and architectural, processes, criteria and functions. Serves as the ANG Base Fire Marshal and exercises full federal authority over the ANG Base’s fire protection program. Serves by appointment as the ANG Base environmental coordinator and as such is authorized direct contact with regional offices of the Environmental Protection Agency in order to keep the ANG Base and appropriate committees current on requirements. Supervision exercised: Through subordinate supervisors, directs approximately twenty-five or more civilian, state, and military employees engaged in readiness, crash fire- rescue, engineering design, explosive
ordnance disposal, engineering and operational facility maintenance duties. Serves as the Air Commander's representative at meetings and conferences with the National Guard Bureau, Headquarters Air Force, and Air National Guard; other federal agencies such as the Corps of Engineers, OMB, FAA, EPA, state, local government and civil bodies, as well as private agencies. Develops and maintains effective engineering staff relationships with ANG Base and tenant organizations. Performs other related duties as assigned.

**HOW TO APPLY:** Applicants must forward the forms listed below to the Human Resource Office no later than the Closing Date indicated above. E-mail applications to ng.mn.mnarng.mbx.assets-hro@mail.mil. Subject line must read “20-353 Last Name”. Please scan packet in as a SINGLE pdf file. If the file is too large to send in one email, subject line must end in 1 of 2, 2 of 2 (example – 20-353 Smith, 1 of 2). Attachments will be labeled with the same naming convention as the subject line. For questions, please email ng.mn.mnarng.mbx.assets-hro@mail.mil.

**REQUIRED:**
- Complete page 3 of this announcement
- Attach a copy of your most current RIP
- Two most recent EPRs
MEMORANDUM FOR NGMN-PEH

SUBJECT: Application for Merit AGR Vacancy Announcement ANG 20-353, Supervisory Architect/Engineer

1. I request consideration for the above vacancy.
2. Copies of my most recent RIP and last two EPRs are attached.
3. My full-time Active Guard Reserve employment history, starting with the present, is as follows:

<table>
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<tr>
<th>Organization</th>
<th>Duty Position/AFSC</th>
<th>Dates of Employment</th>
<th>Supervisor</th>
<th>Phone Number</th>
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4. I am qualified in the following AFSCs:

5. Highest civilian education completed: ____________________________.

6. Most recent physical: Date ____________________________

7. Where I can be contacted at: Home Phone ______________ Work ______________

8. Home Address: ________________________________________________________

9. Have you ever been convicted, forfeited collateral, or now under charges for any felony or firearms or explosives against the law? (If yes attach a separate sheet fully explaining)

10. During the past seven years, have you been convicted, imprisoned, on probation or parole, or forfeited collateral or are you now under charges for any offense against the law not included in Question 9? (If yes attach a separate sheet fully explaining)

11. Additional comments (you may include personal references):

   Signature: ____________________________

   Name, Rank: ____________________________

   Position Title: ____________________________

FORWARD APPLICATION TO: MN-Assets-HRO@ng.army.mil

The Minnesota Department of Military Affairs is an Equal Opportunity Employer. All qualified applicants will receive consideration for the position without discrimination for any non-merit reason(s) such as age, race, religion, gender, ethnic origin or non-disqualifying disability. If you have information or questions regarding this issue, please contact the Equal Employment Manager at 651-282-4472.