OPEN
AIR NATIONAL GUARD ACTIVE GUARD RESERVE (AGR)
VACANCY ANNOUNCEMENT
ANG 20-322

OPENING DATE: 26 March 2020
CLOSING DATE: 26 April 2020
RANK/GRADE: MSgt/E-7

POSITION TITLE: Materials Handler
AFSC: 2SXXX

DUTY LOCATION: 148 Fighter Wing, Logistics Readiness Squadron, Duluth, MN

SELECTING OFFICIAL: MSgt Michael Engen, Comm: 218-788-7238 or DSN: 825-7238

WHO MAY APPLY: ENLISTED (TSgt/E-6 and below) are eligible to apply. At this time, the rank/grade of TSgt/E-6 is available. Future promotion to MSgt/E-7 is position without further competition. Higher grades may apply; however, may need to take a reduction in rank. The military grade of the supervisor must equal or exceed the grade of personnel supervised.

REMARKS: PCS funding is available. Acceptance of an AGR position will result in termination of Selected Reserve bonuses. Per Air Force Enlisted Classification Directory, retraining into the 2S0XX career field within the Air Force Reserves and Air National Guard is restricted to the grades of E-6 and below with less than 10 years of Total Federal Military Service. This position is currently assigned to support night shift operations however, shift rotation to day shift may occur based upon mission and unit requirements. Available start date is 1 April 2020.

DUTIES AND RESPONSIBILITIES: This position is located in the Air National Guard, Mission Support Group, Logistics Readiness Squadron. The primary purpose of the position is to perform warehouse inspection, storage, and inventory of a wide variety of supply and equipment items, classified and sensitive items, War Consumables Distribution Objective (WCDO) items; selecting items to be issued, shipped, or transferred; conducting warehouse validations and inventories; maintaining central locator functions; performing warehouse inspection functions (i.e., shelf life, functional checks); and managing the staging area for delivery of items. Receives and processes notice to stock parts and equipment. Stores all in-warehouse supply and equipment items. Conducts periodic validation of warehouse locations. Selects items to be issued and/or shipped and transfers them to the Cargo Movement Element for subsequent delivery/shipment. Inspects all classes of property for which the USPFO Accountable Officer has responsibility and/or accountability, including small arms, aircraft parts and components; motor vehicle parts; building and construction materials; special equipment; gasses, chemical, and wood products; packaged petroleum products: machines and communication equipment. Monitors material suspect program to eliminate possible hazards or substandard material. Identifies incomplete items. Assigns applicable condition code, affixes tag, initiates requests for component items to restore to serviceable condition. Manages the Precious Metals Recovery Program (PRMP). Assists in formulating policies and procedures to ensure proper management, security, and control of all supplies and equipment in storage. Manages unserviceable holding area. Ensures disposition is received in a timely manner. Trains all supply personnel requiring an inspector’s stamp or those performing inspector duties, by signature. Assists in providing bench stock support to customer organizations. Performs other duties as assigned.

LENGTH OF TOUR: IAW ANGI 36-101, paragraph 2.6, Initial tours may not exceed 3 years. Member’s must remain in the position to which initially assigned for a minimum of 24 months. Waivers may be approved in exceptional circumstances by TAG. Follow-on tour lengths may be from 1 to 6 years. Tours may not extend beyond an enlisted member’s Expiration Term of Service (ETS) or an officer’s Mandatory Separation Date (MSD) for Lt Col and above.

AGR PROGRAM BENEFITS: Salary is determined by military grade and time in service. Member is authorized Subsistence allowance, Basic Allowance for Housing (BAH), thirty (30) days annual leave; medical and dental care. TRICARE Standard United Health Care Military and Veterans coverage for dependents. Military Exchange and Commissary privileges.

HOW TO APPLY: Applicants must forward the forms listed below to the Human Resource Office no later than the Closing Date indicated above. E-mail applications to ng.mn.mnarng.mbx.assets-hro@mail.mil. Subject line must read “20-322 Last Name”. Please scan packet in as a SINGLE pdf file. If the file is too large to send in one email, subject line must end in 1 of 2, 2 of 2 (example – 20-322 Smith, 1 of 2). Attachments will be labeled with the same naming convention as the subject line. For questions, please email ng.mn.mnarng.mbx.assets-hro@mail.mil.

REQUIRED: NGB Form 34-1
Current Report of Individual Person (RIP)
DD 214(s)
Report of Individual Fitness (AFFMS)
Application forms may be obtained at most Minnesota Army or Air National Guard Facilities or from our website at http://www.minnesotanationalguard.org/careers. You may request a copy of the Selecting Official Evaluation / Recommendation Form AGO 157 after your interview and notification of selection/non-selection by emailing MN-Assets-HRO@ng.army.mil.

**AGR PROGRAM MINIMUM QUALIFICATION REQUIREMENTS**

1. Must be a current member of the Minnesota Air National Guard.

2. Individuals must meet Physical Fitness Standards. Air applicants must provide a printed copy of the electronic Air Force Fitness Assessment Results dated within the past 12 months of application close date, reference AFI 36-2905.

3. Air National Guard members must meet the physical qualifications outlined in AFI 48-123. Medical exams must be conducted not more than 36 months prior to entry on AGR duty. HIV test must be within six (6) months prior to the tour start date.

4. Failure to obtain and maintain a SECRET security clearance will result in removal from the AGR program.

5. Air National Guard, Air Force Reserve or the United States Air Force members who have not achieved a passing Fitness Program score are ineligible for entry into the AGR Program.

6. Selected individual must extend/re-enlist for a period equal to or greater than initial tour end date.

7. Minnesota Air National Guard enlisted members currently serving in an AGR status may be selected for a vacant position without an awarded 3-level in the advertised/compatible duty AFSC.

8. A Minnesota Air National Guard/AGR not possessing the ADVERTISED AFSC must agree in writing to retrain and successfully upgrade to the 3-level within 12 months of assignment to the AGR position or be reassigned to a position for which qualified or be removed from the AGR program.

9. Enlisted applicant’s military grade cannot exceed the maximum military grade authorized. Over grade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position. Officers may not enter into the AGR program in an over grade status.

10. IAW ANGI 36-101, paragraph 2.1.3.8, an individual must not have been previously separated for cause from active duty or previous AGR tour.

11. IAW ANGI 36-101, paragraph 2.1.3.6, AGR personnel may not be eligible for or be receiving an Immediate Federal Retirement Annuity (military or civilian).

12. IAW ANGI 36-101, paragraph 2.1.3.7, applicants should be able to complete 20 years of active federal service prior to Mandatory Separation Date (MSD). Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation must complete a Statement of Understanding contained in Attachment 2 of ANGI 36-101.

13. IAW ANGI 36-101, paragraph 2.2.3, members must remain in the position to which initially assigned for a minimum of 24 months. TAG may waive this requirement in exceptional circumstances which must be requested through the AGR member’s current full-time OIC.

14. Candidates will be evaluated on the basis of their education, experience, training, and performance. Consideration will be based on available information contained in the individual’s application.

**The Minnesota Department of Military Affairs is an Equal Opportunity Employer.** All qualified applicants will receive consideration for the position without discrimination for any non-merit reason(s) such as age, race, religion, gender, ethnic origin or non-disqualifying disability. Pre-selection is not only counter-productive to effective recruitment and placement, but also violates Minnesota National Guard Merit Placement principles and will not be tolerated. If you have information or questions regarding this issue, please contact the Equal Employment Manager at 651-282-4472 or 651-282-4078.