

AFMIS WEB Tutorial

User Maintenance – CAC Registration

AFMIS Web

1418 Level 2 (L37-14-18)

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only. By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

Agree and Use DoD-Approved Certificate Login

AFMIS New User Registration Site

EXIT

AFMIS CAC Registration 1418 L2

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only. By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.



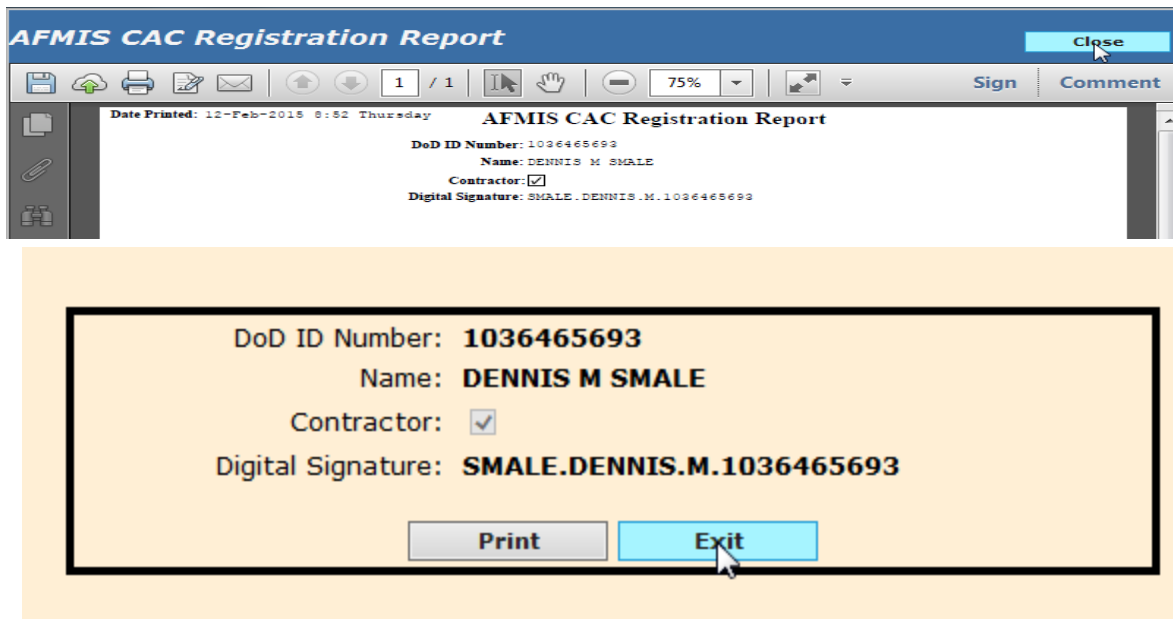
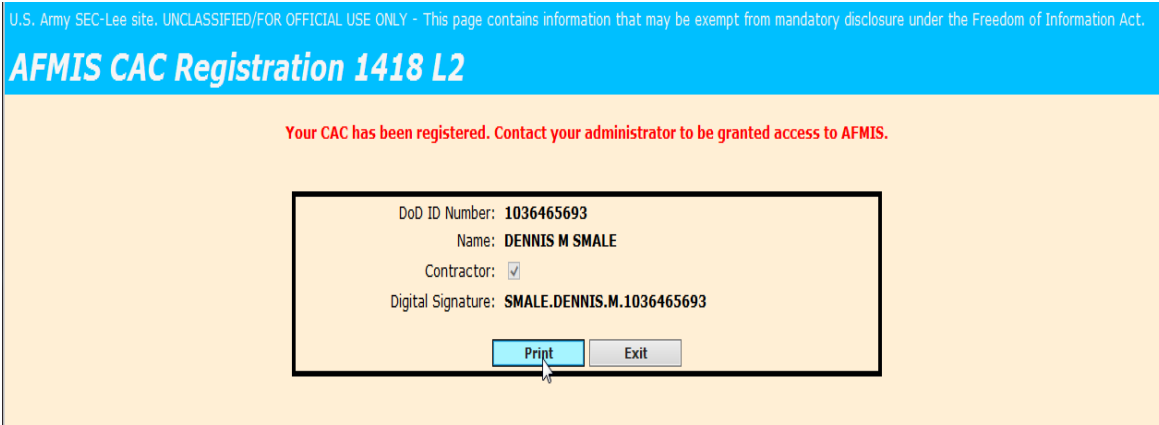
Agree and Use DoD-Approved Certificate

Exit

- Prior to being able to be granted any access to AFMIS Web sites any user must have their CAC Certificates registered in the AFMIS Certificate site.
- The prospective user will be provided with a URL which will be used to access the Web environment.
- Use of the URL will display the entry page for the web site.
- The prospective user will click on the “AFMIS New User Registration Site” button .
- The prospective user clicks on the “Agree and Use DoD-Approved Certificate” button.

AFMIS WEB Tutorial

User Maintenance – CAC Registration



- The registration confirmation is displayed with the direction to contact their System Administrator (FPMO) to be granted access to AFMIS.
- NOTE: System Administrator designation also applies to Reserve HQ, Operational Command and National Guard State HQ and Operational Command.
- The DoD ID number will be used to locate the certificates need for granting access.
- The prospective user can print or Email the summary data to provide to the SA.
- The single page report is printed and can be used by you to verify the certificates needed for access.
- The prospective user then exits the CAC Registration process.
- Once granted access the user will use the “Agree and Use DoD Certificate button to access the Web Site.

AFMIS Main:

<https://afmisweb1.lee.army.mil/AFMISWEBNG/AFMISWeb/Default.html>

AFMIS Alternate:

<https://afmisweb2.lee.army.mil/AFMISWEBNG/AFMISWeb/Default.html>

FOOD PROGRAM MANAGER:

WOC CLIFF DOUCETTE
cliff.a.doucette.mil@mail.mil
320-616-2684

STATE FOOD PROGRAMMER:

MSG Anthony Buchite
anthony.s.buchite.mil@mail.mil
320-616-2683

ANY QUESTIONS PLEASE CONTACT US!

“ MFSGA – Make Food Service Great Again”- SSG Schwegel