

34TH INFANTRY DIVISION "RED BULL" BAND EVENT REQUEST FORM



The 34th Infantry Division "Red Bull" Band provides music throughout the spectrum of military operations to instill in our Soldiers the will to fight and win, foster the support of our citizens, and promote our national interests at home and abroad. This form is used to request 34th Infantry Division "Red Bull" Band participation in public or military events. The information is needed to evaluate the event to ensure compliance with Department of Defense and MN National Guard policies.

ALL DATA WILL BE HANDLED ON A "FOR OFFICIAL USE ONLY" BASIS

SECTION I - EVENT DATA

1. TITLE OF EVENT	2. DATE OF EVENT (YYYYMMDD)	3. TIME OF EVENT a. FROM: b. TO:
4. ADDRESS OF EVENT (<i>Street, City, State, ZIP Code</i>)	5. SITE OF EVENT (<i>i.e. Auditorium, Stadium, Park, etc. NOTE: site must be accessible/useable to persons with disabilities</i>)	
6. PROGRAM (<i>Describe the program theme/objective and purpose of 34th Infantry Division "Red Bull" Band participation</i>)		
7. MUSIC PERFORMANCE TEAM REQUESTED (<i>Check all that apply, see page 2 for detailed description of each team</i>)		
<input type="checkbox"/> "Red Bull" Concert Band <input type="checkbox"/> "Red Bull" Marching Band <input type="checkbox"/> "Red Bull" Jazz Band/Combo <input type="checkbox"/> "Rampage" Brass and Dixieland Band <input type="checkbox"/> "North Star" Brass Quintet <input type="checkbox"/> 34th Infantry Division Band Bugler	<input type="checkbox"/> "Red Devil" Rock/Pop Band <input type="checkbox"/> "Cover Fire" Country/Pop Band <input type="checkbox"/> "M-Saxteen" Saxophone Ensemble <input type="checkbox"/> National Anthem Vocalist <input type="checkbox"/> 34th Infantry Division Band Guest Artist/Soloist/Clinician	
8. DIGNITARIES OR SPECIAL GUESTS (<i>List VIPs to be honored by rank or title</i>)		
9. HAVE OTHER ARMED FORCES UNITS BEEN REQUESTED TO SUPPORT THIS EVENT? (<i>If so, specify</i>)	10. IS THIS EVENT BEING USED TO RAISE FUNDS FOR ANY PURPOSE? (<i>If so, specify how funds will be distributed</i>)	
11. IS THERE ANY CHARGE FOR THE EVENT? (<i>If so, specify, e.g., admission, parking, etc.</i>)		
12. WILL ADMISSION, SEATING, AND ALL OTHER ACCOMODATIONS AND FACILITIES CONNECTED WITH THIS EVENT BE AVAILABLE TO ALL PERSONS WITHOUT REGARD TO RACE, CREED, SEX, OR NATIONAL ORIGIN?	YES	NO

SECTION II - SPONSORING ORGANIZATION DATA

13. NAME OF SPONSORING ORGANIZATION				
<i>(X appropriate box for each item)</i>			YES	NO
14. IS THE SPONSORING ORGANIZATION A CIVIC ORGANIZATION?				
15. DOES THE EVENT HAVE THE OFFICIAL BACKING OF THE LOCAL GOVERNMENT?				
16. DOES THE SPONSORING ORGANIZATION EXCLUDE ANY PERSON FROM ITS MEMBERSHIP OR PRACTICE ANY FORM OF DISCRIMINATION IN ITS FUNCTIONS BASED ON RACE, CREED, COLOR, SEX, OR NATIONAL ORIGIN?				
17. SPONSOR'S REPRESENTATIVE				
a. NAME		d. ADDRESS		
b. PRIMARY TELEPHONE	c. ALTERNATE TELEPHONE	e. E-MAIL ADDRESS		

SECTION III - SPONSORING ORGANIZATION SUPPORT DATA

In the event that government funds are not available and location of the requested event is over 50 miles from Rosemount, MN, the sponsor may be asked to pay the 34th Infantry Division Band's actual expenses. Expenses may include transportation, meals, or lodging. Proposals for financial support will be coordinated in advance with the Minnesota Department of Military Affairs.

<i>(X appropriate box for each item)</i>	YES	NO
18. IS THE SPONSORING ORGANIZATION WILLING TO FURNISH TRANSPORTATION?	<input type="checkbox"/>	<input type="checkbox"/>
19. IS THE SPONSORING ORGANIZATION WILLING TO PROVIDE MEALS AND LODGING?	<input type="checkbox"/>	<input type="checkbox"/>
20. WILL THE EVENT BE ADVERTISED? <i>(if so, specify newspaper, television, radio, social media)</i>	<input type="checkbox"/>	<input type="checkbox"/>

SECTION IV - CERTIFICATION

21. I agree with and understand the following:

- a. In all cases, the 34th Infantry Division "Red Bull" Band Commander in coordination with the Minnesota National Guard will determine the appropriateness of each request.
- b. In a parade or ceremonial event, Department of defense order of precedence requires that US Army Bands will precede any and all other military units and will be the first unit in all parades. All parade entrance and/or registration fees must be waived.
- c. US Army operational commitments must take priority and can preclude a scheduled appearance.
- d. Requests should be submitted at least 180 days prior to the scheduled event to allow maximum time for operational planning. Requests received with less than full notice will be reviewed on a case by case basis.
- e. In accordance with Army Regulation 220-90, the 34th Infantry Division "Red Bull" Band is prohibited from participating in events that:
 - I. Would selectively benefit or appear to benefit any person, group, or corporation. This applies to all affiliations (profit, non-profit, religious, quasi-religious, ideological, fraternal, political, or commercial, among others).
 - II. Are clearly and primarily designed to stimulate sales or increase commercial business. Sponsorship of an event by a commercial enterprise does not automatically prevent participation when:
 - i. the support is patriotic in nature;
 - ii. the support is incidental to the program;
 - iii. the support does not selectively benefit the commercial activity of the sponsor;
 - iv. the sponsor's role is clearly civic and/or;
 - v. commercial interest is subordinate to the community interest and benefit in the program.
 - III. An event where the 34th Infantry Division "Red Bull" Band's performance is the primary attraction and an admission or other fee is imposed. However, the 34th Infantry Division "Red Bull" Band may be authorized to perform at commercial sports or civic events where fees are charged for admittance if there is very little probability that the 34th Infantry Division "Red Bull" Band's performance will increase the size of the audience and the event would occur without the unit's performance.

22. I am acting on behalf of the sponsoring organization and certify that the information provided above is complete and accurate to the best of my knowledge and I understand all requirements as listed in block 21. I understand that representatives from the 34th Infantry Division "Red Bull" Band will contact me to discuss arrangements and costs involved (if required) prior to final commitments, or to inform me of their inability to support this event.

a. SIGNATURE OF REPRESENTATIVE	b. DATE SIGNED <i>(YYYYMMDD)</i>	c. PRINT NAME AND TITLE
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SUBMISSION INFORMATION

Requests processed in the order they are received

RETURN FORM VIA MAIL TO: 34th Infantry Division Band ATTN: SFC Andy Klotz 13865 S. Robert Tr. Rosemount, MN 55068	RETURN VIA EMAIL: andrew.d.klotz.mil@mail.mil	FOR QUESTIONS ON COMPLETING THIS FORM CALL: (651) 282-4707 or (651) 282-4708
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MUSICAL PERFORMANCE TEAM INFORMATION

- "RED BULL" CONCERT BAND: Symphonic wind ensemble, performs concerts and ceremonies (20-50 musicians).
- "RED BULL" MARCHING BAND: Marching band, performs parades, concerts and ceremonies (35-50 musicians).
- "RED BULL" JAZZ BAND/COMBO: Jazz ensembles, performs dances, concerts, and ceremonies (20 musicians).
- "RED DEVIL" ROCK/POP BAND: Features classic/modern rock/pop, performs concerts and dances (7 musicians).
- "NORTH STAR" BRASS QUINTET: Features classical/ceremonial/chamber music, performs concerts and ceremonies (5 musicians).
- "M-SAXTEEN" SAXOPHONE ENSEMBLE: Features classical/ceremonial/chamber music, performs concerts and ceremonies (5 musicians).
- "RAMPAGE" BRASS AND DIXIELAND BAND: Features brass/Dixie music, performs concerts, ceremonies and parades (10-15 musicians).
- "COVER FIRE" COUNTRY/POP BAND: Features classic/modern country/pop, performs concerts and dances (7 musicians).
- 34TH INFANTRY DIVISION BAND BUGLER: Bugler US Army bugle calls (including Taps), performs ceremonies and funerals (1 musician).
- NATIONAL ANTHEM VOCALIST: Performs National Anthem for civic, ceremonial, and sporting events (1 musician).
- GUEST ARTIST/SOLOIST OR CLINICIAN: Soloist or guest artist that performs with civilian ensembles or provides educational presentations.