

ELIGIBILITY CRITERIA

Consideration for	E9	E8	E7	E6	E5
Cutoff Date *	31-Mar-18	31-Mar-18	31-Mar-18	31-Mar-18	31-Mar-18
Promotion List Publish NLT Date	2-Apr-18	2-Apr-18	2-Apr-18	2-Apr-18	2-Apr-18
Time In Service (PEBD on or before):	31-Mar-02	31-Mar-05	31-Mar-09	NA	NA
Cumulate Service (BESD on or before):	31-Mar-08	31-Mar-10	31-Mar-12	NA	NA
Time in Grade (DOR-RES on or before):	31-Mar-15	31-Mar-15	31-Mar-15	30-Sep-16	31-Mar-17
NCOES Level	Eligible for USASMA Enrollment	SLC	ALC	BLC	NONE
SSD Level	NA	SSD 4	SSD 3	SSD 2	SSD 1
Minimum Security Clearance Level	Interim Secret	Interim Secret	As required by PMOS	As required by PMOS	As required by PMOS
MDAY Last Record APFT (for admin points)	N/A	N/A	N/A	N/A	30-Sep-16
AGR Last Record APFT (for admin points)	N/A	N/A	N/A	N/A	30-Jul-17

RESPONSIBILITIES:

Individual Soldier: It is the responsibility of the Soldier to comply with all requirements set forth by this and all other directives. Soldier must maintain height and weight standards IAW AR 600-9 and pass the APFT. Soldier must be MOS qualified for the position selected for and complete NCOES requirements before promotion. Soldier must provide the FTS personnel with all documents pertaining to civilian and military education to be placed in the AMHRR and posted to their ERB by the date prescribed by leadership and full time staff personnel. It is the Soldiers' responsibility to complete their EPS packet.

First Line Leader: It is the responsibility of the FLL to ensure that their Soldiers are prepared for EPS by complying with published criteria. FLL must ensure that their Soldiers attend the required schools needed for advancement, work to pass the APFT and comply with AR 600-9 standards. Prepare the EPS paperwork by reviewing the Soldier's records and counseling them as required on all requirements and suspense dates. Assistance from FTS personnel is encouraged.

FTS Personnel: It is the responsibility of the FTS personnel to provide assistance and guidance to the Soldiers and FLLs for accuracy and completeness of Soldiers iPERMs and records. FTS will prepare and QC Promotion Eligibility Rosters (PERs) for signatures and ensure that suspense dates are followed. FTS personnel coordinates with higher headquarters for PER signatures and EPS document submission.

PROMOTION PACKET PROCESSING

The following areas are required to complete the EPS process before it can be forwarded, some areas are completed by the unit or BN HQ while others are done by the soldier/FLL.

- **Validate the PER** for accountability of all eligible Soldiers in EPMC.
- **Form NGB 4100-1** reviewed by the Soldier in the Enlisted Personnel Management Center. Hard copy is kept locally at the unit level for five years.
- **DA Form 2166-8/9** Last consecutive 36 months of evaluations in iPERMS
- **Complete MNARNG Form 4101-1** Specialist/Corporal Promotion Evaluation Form for all applicants submitting for SGT consideration within one year of board date.
- **All supporting documentation** Submitted by the Battalion/Brigade S1's to J1 EPS by **1 February 2018**. Note: *It is vitally important that ALL documentation that is required be made available to gain the most possible promotion points for the Soldier.*
- **EPS Form 001** Completed and reviewed at each level to assist with the quality of packets
- CPMOS requests outlined in MNGR 600-8-19, Para 4-4.d are submitted by the Battalion/Brigade S1 **NLT 31 December 2018** through channels via email to ng.mn.mnarng.mbx.assets-j1-epm@mail.mil. CPMOS packets are considered by the corresponding proponent MSG/SGM and forwarded to the State Enlisted Advisor for final determination. If approved, NGMN-PEA-ZA will reflect the Soldiers approved CPMOS within the Enlisted Personnel Management Center. If the Soldiers request for CPMOS is disapproved, the Soldier will be boarded in their PMOS.

POINT CALCULATION

Civilian Education (max: 75)

<u>Semester Hours</u>	<u>Hour Conversions</u>
1 to 60 hours award 1 pt per hour	1.5 quarter hours equal one semester hour
61 or more hours award no additional points	16 classroom or clock hours equal one semester hour
BS/BA or higher degree award 75 pts	

- **Self-Development Course Hours (max: 75)**

Award 1 promotion point for each 5 credit hours completed. Award 5 extra points for each diploma/completion notice for correspondence courses completed. Do not award points for the correspondence phases of the US Army Sergeants Major Course. To determine promotion points from the NGB Form 23 from the Retirement Points Accounting System multiply the sum of the retirement points for the sub-courses by 3 and divide by 5. Maximum Points awarded 75.

Other Resident Training (max: 50): 5 points for each full week of training. **Do not include** basic training (BT), AIT, officer basic or advance courses (OBC/OAC), United States Military Academy or Noncommissioned Officer Education System (NCOES) Courses as other resident training. Maximum Points awarded 75.

Weapons Qualification (max: 75)

EXPERT	75 points
SHARPSHOOTER	50 points
MARKSMAN	25 points

*Weapons qualification points are only valid if the qualification date is within the last two training years.

APFT (max: 75) / AWARDS (max: 50)

APFT SCORE	POINTS	APFT SCORE	POINTS	AWARDS	
0-179	0	241-243	52	FEDERAL AWARDS	
180-183	5	244-246	54	Soldiers Medal and higher	35
184-186	6	247-249	56	Bronze Star/Purple Heart	30
187-189	8	250-252	58	Meritorious Service Medal	25
190-192	10	253-255	59	Air Medal/Commendation Medal	20
193-195	12	256-258	60	Achievement Medal	15
196-198	14	259-261	61	POW/ EIB/CAB/CMB/EFMB	10
199-201	16	262-264	62	Bdgs/CampaignStars/Svc Mdls	5
202-204	18	265-267	63	<i>(Stars earned during single deployment are not given points in addition to the ribbon)</i>	
205-207	20	268-270	64	ACM/ICM/ GWOTEM	5
208-210	23	271-273	65		
211-213	27	274-276	66		
214-216	30	277-279	67		
217-219	33	280-282	68	MINNESOTA AWARDS	
220-222	36	283-285	69	Medal for Valor	35
223-225	39	286-288	70	Medal for Merit	25
226-228	42	289-291	71	Commendation Ribbon	20
229-231	44	292-294	72	Distinguished Recruiting Ribbon	5
232-234	46	295-297	73		
235-237	48	298-299	74		
238-240	50	300	75		

Enter the Soldier's latest total score on the most recent APFT current within the last 18 months (8 months for AGR). Soldiers deployed OCONUS (Title 10) that have not had the opportunity to take an APFT, as determined by the commander, will receive promotion points based upon the last APFT test cycle prior to deployment. The 18/8 month rule applies to that APFT test cycle.

PERMANENT PROFILE: Soldiers with a permanent profile for the pushup or sit-up events, grant 60 points for each strength event waived. Use the actual score for each strength event taken. The Soldier must pass the 2-mile run or alternate aerobic event to receive any promotion points. Award Soldiers who receive a GO on the alternate aerobic event an administrative score in the aerobic event that is the average of the other events. For example, a Soldier with a profile against pushups, who scores 80 on the sit-ups, and does the 2 1/2-mile walk, enter 60 for the pushups, 80 for the sit-ups, 70 for the aerobic event, and a total of 210, for 23 promotion points.

TEMPORARY PROFILE: Use the Soldier's current APFT score provided it is not more than 18/8 months old. However, for Soldiers whose profiles are extended by Army medical officers and signed by the Soldier's commander on the DA Form 3349, award promotion points based on their latest APFT provided it is not more than two years old at the time of the promotion board.



ENLISTED PROMOTION SYSTEM

(FY 18)



Consideration Board	Documents in iPERMs NLT:	EPS Board Dates	CPMOS Packet Suspense:	Promotion List Published:
SGT - SGM	1 FEB 18	20 FEB – TBD	31 DEC 17	2 APR 18
1SG & CSM BQ	1 FEB 18	FEB 18	N/A	2 APR 18