

CAREER PROGRESSION MOS CHANGE REQUEST WORKSHEET

Privacy act statement:

1. Authority: Title 5, United States Code. Section 301 and Title 10 United States Code.
2. Principle purpose: to provide enlisted personnel managers with necessary information to manage professional development of enlisted Soldiers assigned to the Minnesota Army National Guard (MNARNG).
3. Routine uses: to accomplish career management including assignments, promotion, training, education, and other related personnel actions.
4. Disclosure: failure to provide requested information may result in denial of consideration by the promotion board, eligibility for any assignment to a higher grade, and attendance at an NCOES course required for that higher grade.

PERSONAL DATA

M-Day AGR Tech

Name: _____ Current Rank: _____ UIC: _____ Soldier Status: _____
(Last, First MI)

The following is used for Requesting a CPMOS Change. Soldiers may request a CPMOS change only for an MOS held as either Secondary MOS or Additional MOS. **Requests are Returned Without Action for Soldiers who do not hold the MOS for the CPMOS Requested, no exceptions are authorized.** CPMOS Change Requests are not required for merger MOSs.

My Primary MOS is: _____ My Duty Position MOS is: _____

I am Qualified in the following MOSs (LIST ALL): _____

I am requesting consideration for the following MOS: _____ as my CPMOS.

Initial: _____ My memorandum for the compelling reason for this request is attached.

Initial: _____ A memorandum of recommendation; supporting this request is attached.

Initial: _____ I understand that if my CPMOS Change Request is disapproved, I am considered for my PMOS

My signature constitutes that I understand the statements and election made above.

Soldier Signature: _____ **Date:** _____
(yyyymmdd)

NCO SUPPORT CHAIN RECOMMENDATION

First Line Leaders, Unit First Sergeants, and next higher Headquarters Command Sergeants Major (at least O5/LTC level command) validates all Soldiers requesting CPMOS Change for all ranks. MSC Command Sergeants Major (at least O6/COL level command) validates all Soldiers requesting CPMOS Change for SFC and above. The level that recommends disapproval counsels the Soldier using DA Form 4856 before forwarding to the next level.

	Recommendation			
First Line Leader:	Approval Disapproval	_____	_____	_____
		Last, First MI / Rank	Signature	Date (yyyymmdd)
Unit CDR or 1SG:	Approval Disapproval	_____	_____	_____
		Last, First MI / Rank	Signature	Date (yyyymmdd)
BN CDR or CSM:	Approval Disapproval	_____	_____	_____
		Last, First MI / Rank	Signature	Date (yyyymmdd)
MSC CDR or CSM:	Approval Disapproval	_____	_____	_____
		Last, First MI / Rank	Signature	Date (yyyymmdd)

CERTIFICATION / APPROVAL / DISAPPROVAL

EPS will forward the CPMOS Change Request to the appropriate Career Management Field (CMF) Manager. CMF Managers make a recommendation as to the capability of the individual to perform in the selected CPMOS at the next higher grade.

CMF Manager: (all grades)	Approval Disapproval	_____	_____	_____
		Last, First MI / Rank	Signature	Date (yyyymmdd)
State CSM/SEA: (E7 & above)	Approval Disapproval	_____	_____	_____
		Last, First MI / Rank	Signature	Date (yyyymmdd)